

November 25,

2025

Public Hearing/Department/Reg Meeting

Justin Smithson, Peggy Maneen, Mark Harris, James Caiola, Alexandra Tamburro
Absent: None

The meeting was called to order at 6:40 p.m. following Roll Call and the Pledge of Allegiance.

In Attendance: Superintendent Michael Irons, Treasurer Michael Constabile, Utility Office Manager Andrew Stafford, Joe Guzek

PUBLIC HEARINGS:

NOTICE OF PUBLIC HEARING ON A PROPOSED LOCAL LAW OF THE VILLAGE BOARD OF THE VILLAGE OF FRANKFORT LEGAL NOTICE IS HEREBY GIVEN that pursuant to the Municipal Home Rule Law of the State of New York, and pursuant to a resolution of the Village Board of the Village of Frankfort adopted the 28 day of October, 2025, the said Village Board will hold a public hearing at the Village Hall at 110 Railroad Street, Frankfort, New York, on the 25 day of November, 2025 at 6:30 p.m. to hear all interested parties and citizens for or against the enactment of proposed Local Law No. 4, 2025, for the purpose of regulating solar energy and battery systems within the Village.

Motion by Mark Harris seconded by Alexandra Tamburro to open the Public Hearing at 6:34pm

Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Mayor Justin Smithson	Yes X	No	Abstain	Absent
Vote Totals	5	0	0	0

Result: Motion to open public hearing passes.

No public comment

Motion by Alexandra Tamburro seconded by James Caiola to close the Public Hearing at 6:35pm

Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Mayor Justin Smithson	Yes X	No	Abstain	Absent
Vote Totals	5	0	0	0

Result: Motion to close public hearing passes.

**NOTICE OF PUBLIC HEARING
Iocovozzi Variance Request**

LEGAL NOTICE IS HEREBY GIVEN that the Village of Frankfort Board of Trustees will hold a Public Hearing at the Village Municipal Building at 110 Railroad Street, Frankfort, New York, on Tuesday, November 25, 2025 at 6:35 PM, to hear all interested parties and citizens for or against the application submitted by VJ Iocovozzi for a use variance request for operation of motor vehicle repair shop on lot located on 206 Mary Street, Village of Frankfort, tax map parcel #112.65-1-14.

and battery systems within the Village.

Motion by Peg Maneen seconded by Alexandra Tamburro to open the Public Hearing at 6:35pm

Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Mayor Justin Smithson	Yes X	No	Abstain	Absent
Vote Totals	5	0	0	0

Result: Motion to open public hearing passes.

No public comment

Motion by Mark Harris seconded by Peg Maneen to close the Public Hearing at 6:38pm

Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Mayor Justin Smithson	Yes X	No	Abstain	Absent
Vote Totals	5	0	0	0

Result: Motion to close public hearing passes.

NOTICE OF PUBLIC HEARING

For the approval of a Cable Television Agreement between Spectrum Northeast, LLC and the Village of Frankfort

PLEASE TAKE NOTICE that the **Village of Frankfort** will hold a Public Hearing on Tuesday, November 25th, 2025 at 6:45 p.m. at the Village Municipal Building, 110 Railroad Street, Frankfort, New York regarding granting a cable television franchise agreement by and between the **Village of Frankfort** and Spectrum Northeast, LLC, an indirect subsidiary of Charter Communications.

A copy of the agreement is available for public inspection during normal business hours at the

Village Clerk's office, 110 Railroad St., Frankfort, New York. At such public hearing, all persons will be given an opportunity to be heard. Written and oral statements will be taken at that time. Time limitations may be imposed for each oral statement, if necessary

Motion by Peg Maneen seconded by Mark Harris to open the Public Hearing at 6:38pm				
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Mayor Justin Smithson	Yes X	No	Abstain	Absent
Vote Totals	5	0	0	0

Result: Motion to open public hearing passes.

No public comment

Motion by James Caiola seconded by Peg Maneen to close the Public Hearing at 6:39pm				
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Mayor Justin Smithson	Yes X	No	Abstain	Absent
Vote Totals	5	0	0	0

Result: Motion to close public hearing passes.

MINUTES:

Motion by Mark Harris seconded by Peg Maneen to accept the 10/28/25 Dept/ Regular Meeting minutes as written.				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0

Result: Motion to accept minutes passes.

- No meeting was held on 11/10/25- lack of quorum

VOUCHERS:

Motion by Peg Maneen seconded by Alexandra Tamburro to accept 11/10/25 vouchers for General, Water-Sewer- FP&L-Water Proj T&A- Bridge Proj Totaling \$39,600.68 and 11/25/25 Totaling \$948,313.95				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0

Result: Motion to accept vouchers passes.

FIRE: Matthew Palumbo, Chief

FRANKFORT FIRE DEPARTMENT

VILLAGE BOARD MEETING DATE: **Tuesday November 11, 2025**

Reporting from: 10/1/2025 – 10/31/2025

TOTAL CALLS FOR THIS PERIOD: 39 **TOTAL CALLS TO DATE:** 323

CALL BREAKDOWN	VILLAGE	TOWN		
Fire	0	0		
Emergency Medical Alarms	16	11		
Motor Vehicle Accidents	0	1		
Investigations	0	5		
Hazardous Conditions	1	1		
Other	0	0		
Flooding	0	0		
Rescue	0	0		
Mutual Aid	2	0		

FIREFIGHTER TRAINING HOURS THIS PERIOD..... 76Hours (does not include NYS Training)

MASK Confidence.....2hrs

Fire Prevention.....8hrs

Live Fire Training/drill.....5hrs

Total house of training 15hrs.

CURRENT ACTIVE FIRE BRIGADE PERSONNEL..... 40

Gain:

Ryder Evans (School Credit Student)

Loss of membership: 0

FIREFIGHTER INJURY: 0

CURRENT NYS CERTIFIED EMT PERSONNEL: 14= EMS Providers

ISSUES FOR DISCUSSION:

Falling Snow/Ice signs purchased and place on the outside of the building at several locations.

Truck 404 has had program updates fixed under warranty. The dealer has been very accommodating picking up and delivering the vehicle, so far, we are happy with their service.

Working on the AFG funding, looking to make purchases in the near future.

The county hydrostatic testing machine is down, we will have to send SCBA bottle out to get certified at the cost of \$40.00 a bottle. The Fire Coordinator is in the process of making repairs, but the unit is very old, and parts are hard to get.

Fire Prevention was conducted with assistance from HC E911 and Verizon Pioneers.

Motion by Peg Maneen seconded by Alexandra Tamburro to approve the report submitted by the Fire Chief				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve report passes.				

Superintendent of Utilities: Mike Irons

DPW

Leaf pickup has started and will continue until completed

Removed the Halloween Town Pumpkin and is in storage

Set up for Moonlight Market

Set up a bon fire for FSCS

Winter use vehicles have been serviced and are ready for the season

Removed the fountain pumps from the Anchor fountain and Starlighters fountain for the winter season

Contacted B&L regarding the re seeding of grass from the Water Project

The Main St bridge is open with some additional work needed on sidewalks, land scaping. The stream restoration is ongoing

We will be removing the "DETOUR" stakes and ropes from Grandview Ave

Main St milling and paving was completed and new stripes applied

FPL

Set further power poles and conductor lines

Our digger truck was repaired and is back in service

Slick Fiber is finishing their installation

Starting to service and install our Christmas decorations

Picked up donated decorations from NY Mills. We are currently working on a plan to incorporate those at our Marina display.

Water Dept

All required water samples and documents were completed and emailed to the NYS DOH

A new Fire Hydrant that was not part of the water project was installed

The new water project has lowered our daily water consumption usage to historic low levels saving on operation costs

Sewer Dept
All sewer checks were satisfactory

Motion by Peg Maneen seconded by Alexandra Tamburro to approve the report submitted by the Superintendent of Utilities				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve report passes.				

OFFICE MANAGER: Andrew Stafford

Motion by Peg Maneen seconded by Alexandra Tamburro to approve the report submitted by the Office Manager				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve report passes.				

TREASURER: Michael Constable

- I have submitted the Budget Year Analysis report, current revenues and expenses for your review. I have also included our bank balances from both institutions
- Potential BAN for 1MM stop-gap
- Reimbursements
- S&P Rating Call
- Boiler split

Motion by Mark Harris seconded by Peg Maneen to approve the report submitted by the Treasurer				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve report passes.				

VILLAGE CLERK: Karlee Tamburro

Motion by Peg Maneen seconded by Alexandra Tamburro to approve Fireworks display for Christmas at the Marina November 29th at 5pm.				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve fireworks display passes.				

Motion by Mark Harris seconded by Peg Maneen to approve Resolution #28-2025 approving the Village Tax Relevy of 11 parcels totaling \$119,435.97 to the 2026 Town and County taxes.				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0
Result: Motion to approve Resolution #28-2025 passes.				

Motion by Peg Maneen seconded by Alexandra Tamburro to approve Resolution #29-2025 Local Law #4-2025 regulating Solar and Battery Systems				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0

Result: Motion to approve resolution #29-2025 passes.

Motion by Mark Harris seconded by James Caiola to approve Resolution #30-2025 approving the application for variance for operating a motor vehicle repair establishment submitted by Vincent Iocovozzi noting that it should be renewed every 2 years.				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0

Result: Motion to approve Resolution # 30-2025 passes.

Motion by Mark Harris seconded by James Caiola to approve Resolution #31-2025 approving the Spectrum Franchise Agreement				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0

Result: Motion to approve Resolution # 31-2025 passes.

Motion by Mark Harris seconded by James Caiola to approve the report submitted by the Village Clerk				
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	4	0	0	0

Result: Motion to approve report passes.

Motion by James Caiola seconded by Peg Maneen to adjourn at 7:55 p.m.				
Mayor Justin Smithson	Yes X	No	Abstain	Absent
Trustee Alexandra Tamburro	Yes X	No	Abstain	Absent
Trustee James Caiola	Yes X	No	Abstain	Absent
Trustee Mark Harris	Yes X	No	Abstain	Absent
Trustee Peggy Maneen	Yes X	No	Abstain	Absent
Vote Totals	5	0	0	0

Result: Motion to adjourn passes.

Respectfully submitted,

Karlee M. Tamburro
Village Clerk